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## Support Log

A support log is similar to a contact sheet, but is likely to contain more detailed records about an individual service user and will normally be held in a personal file rather than a general house diary. The information recorded in a support log might include:

- The assessment of the service user's support needs when he or she first moves into supported accommodation
- Matters discussed during planned regular meetings between the service user and his/her keyworker
- Any follow-up work carried out by the keyworker outside of one-to-one meetings: for example contacting relatives or other agencies
- Any unplanned responsive interventions